



PRICING STRUCTURE

TROPHIES & MEDALS

COST: DIGITAL vs. OTHER	ENGRAVING QUANTITY			
	Type of List You Provide	1 only	1-5	6-20
Hand-written	\$5.00	\$5.00	\$5.00	\$5.00
Typed and printed or incorrectly formatted digital files	\$5.00	\$4.00	\$3.50	\$3.00
Digital Excel or Word (in our preferred format)	\$5.00	\$4.00	\$3.00	\$2.20*

* Extra large quantities may attract further discounts. Please contact us about this.
Not applicable to engraving on glass, plaques, acrylic or cups.

Our engraving processes are fully electronic, and therefore the maximum engraving price will always apply per-award where you provide us with hand-written or printed sheets from which we need to copy details.

The best way to take advantage of our discounted pricing structure is to provide electronic files presented as follows:

MS Word:

- only use a TABLE for details
- create columns for separate details - eg. TEAM, AWARD, NAME, etc.
- first row must contain capitalised headings.
- use table rows to enter details under each column heading (1 row per award - eg. don't enter 2 names on the same row)

MS Excel (preferred)

- row 1 should contain capitalised column headings - eg. TEAM, AWARD, NAME, etc.
- row 2 and onwards should contain award details under the appropriate column heading (1 row per award - eg. don't enter 2 names in the same cell or on the same row)

Examples

1)

TEAM	AWARD	NAME	SURNAME
U/10 BOYS	PARTICIPATION	Max	Compass
		Matthew	Sextant
		Luke	Rudder
		Alex	Port
		Peter	Starboard
		Will	Eumarime
U/10 GIRLS	PARTICIPATION	Sarah	Everley
		Jess	Jefferson
		Kate	Heart
		Sam	Wilson
		Josie	Pickett
		Penny	Nelson

OR

2)

TEAM	AWARD	NAME	SURNAME
U/10 BOYS	PARTICIPATION	Max	Compass
U/10 BOYS	PARTICIPATION	Matthew	Sextant
U/10 BOYS	PARTICIPATION	Luke	Rudder
U/10 BOYS	PARTICIPATION	Alex	Port
U/10 BOYS	PARTICIPATION	Peter	Starboard
U/10 BOYS	PARTICIPATION	Will	Eumarime
U/10 GIRLS	PARTICIPATION	Sarah	Everley
U/10 GIRLS	PARTICIPATION	Jess	Jefferson
U/10 GIRLS	PARTICIPATION	Kate	Heart
U/10 GIRLS	PARTICIPATION	Sam	Wilson
U/10 GIRLS	PARTICIPATION	Josie	Pickett
U/10 GIRLS	PARTICIPATION	Penny	Nelson